

**MINUTES OF THE NINETY-SEVENTH ANNUAL GENERAL MEETING FOR THE  
BARBADOS YACHT CLUB AT THE CLUB-HOUSE ON MONDAY 19<sup>TH</sup> DECEMBER  
2022 AT 6:02 P.M.**

**PRESENT:**

Dr. C. Isobella Parkinson	-	Commodore
Mr. Christopher Parravicino	-	Vice Commodore
Mr. Brian Cadogan	-	Committee Member
Mr. Darrin White	-	Committee Member
Mr. Satcha Kissoon	-	Committee Member

Other members totaling more than the minimum number of thirty (30) required for a quorum were present and duly registered.

**IN ATTENDANCE:**

Mr. Wayde Clarke	-	General Manager
Ms. Tarah Payne	-	Recorder

At 6:02 p.m. the General Manager welcomed the members of the Barbados Yacht Club (hereinafter referred to as “BYC”) and introduced the panel.

Mr. Darrin White noted that absent were committee members Ms. Simone Pasmore, Mr. Simon Wilkie and Mr. Adrian Gale at the time of commencement.

The Commodore introduced Mr. Wayde Clarke, the Club’s General Manager, to the meeting and noted that for the first four (4) months of the financial year, the Club was without a General Manager. The Commodore said that Mr. Clarke came on board to fill the said role and thereafter welcomed and thanked him for rising to the challenge.

The Commodore advised that there was a quorum and called the meeting to order.

**1. NOTICE AND AGENDA**

*Prior to the commencement of proceedings of the Agenda, one member queried whether there was a quorum, to which the Commodore confirmed that there was an excess of thirty (30) members present.*

The Commodore read the Agenda of the 2022 Annual General Meeting noting that all items on the Agenda may not be covered. The meeting was informed of the order, being:

- Synopsis of the financial year ended the 30<sup>th</sup> day of September 2022;
- Confirmation of the Minutes of the previous Annual General Meeting (AGM) held on Monday, December 19, 2022;

- A vote to approve Minutes of the meeting held on Monday, December 19, 2022;
- Report from each Committee Member (the Commodore explained that the report had already been disseminated to the membership);
- Review/report of each committee's activities for the financial year;
- Introduction of two (2) new Committee Members;
- Nomination of Trustees; and
- Final business.

## **2. MATTERS ARISING FROM MINUTES OF THE 2021 AGM**

The Commodore informed the meeting that the financial statements for the previous year were incomplete and apologized for the lack thereof. The reason for this she said was as a result of the audit process being incomplete and requirements becoming more demanding. The Commodore assured the membership that when the final version is received, it will be emailed to the members.

As result of the delay, the Commodore stated that there will be an Extraordinary Meeting (EGM) to approve the financial statements and suggested that for future years, the AGM be moved to January.

The Commodore raised the issue that Flag Officers, unlike Committee Members, must be re-elected every year. She informed the meeting that the names were not published on the Notice Board as was done for the nomination of new Committee Members and proposed that the members be formally approved at the EGM.

The Commodore put it to a vote by membership that the minutes of the 2021 AGM be accepted and approved. The motion was proposed by \_\_\_\_\_ and seconded by Ms. Mary Lovell and carried by the required 2/3 majority.

## **3. THE COMMITTEE REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2022**

### **3.1 Summary of Committee Report**

The Committee Chairs presented their respective reports to the membership.

- The Commodore noted that the current financial year was “looking a lot brighter” than the previous years which was adversely affected by Covid-19 protocols. Discussion of the Financial Statements for the year to September 30, 2022 would be deferred until the Extra-ordinary Meeting. However, Mr. Archie Cuke the Chair of the Finance Committee will present some key figures.
- The Boating department reported that the year was challenging due to heavy rainfall and few boats being launched. It was stated that storage charges were doubled and the launch and haul fees were removed.

- Mr. White stated that the introduction of renting new Kayaks and Paddleboards increased activity and added to revenue in the Boating department.
- The Chair of the Tennis Committee, Mr. Brian Cadogan reported that it was a good year for tennis and applauded the efforts made in getting activity reinvigorated.
- Mr. Cadogan highlighted that the Club made it to the finals of the Inter-Club Tennis Tournament and encouraged continuation of the growth. He stated that there was unfortunately less travel due to the Covid-19 Pandemic (Covid) and expressed that he hopes there would be an increase in the upcoming year. He further stated that the Tennis department was keen on looking at the possibility of getting kids participating but emphasized that there were challenges in getting coaching.
- Mr. Cadogan stated that the department is seeking to create an environment of fun for members and increased activity.
- Mr. Clarke reported the House and Grounds highlights and stated that he would not discuss the kitchen repairs at this meeting.
- The said highlights, were:
  - Fencing of Court's one and two
  - Repairs to Court's three and four
  - Continuation of the beach cleanup initiative
  - Control of unwanted guests on the beach
- Mr. Clarke stated that the House and Grounds department is performing very well and within budget.
- Sailing reported a decrease in activity due to Covid restrictions.
- The Food and Beverage Department reported an uptake in events and entertainment. The members were encouraged to support the events.

### **3.2 Summary of Financial Statements**

- The Commodore introduced Mr. Archie Cuke. Mr. Cuke stated that the auditing process was incomplete but highlighted key aspects of the management accounts.
- Food and Beverage is starting to recover. There has been an increase in the number of special events being hosted by the BYC.
- Increase in charges for utilities was as result of a water leak (Ninety Thousand Barbados Dollars (BBD\$ 90,000.00) water bill over the period).

- Bank charges and credit card commissions continue to rise. Members are encouraged to pay online.
- The Severance Cost of Two Hundred and Twenty Thousand Barbados Dollars (BBD\$ 220,000.00) was explained as being a “one-time cost”.

#### 4. ELECTION OF COMMITTEE MEMBERS

Two new Committee Members were introduced to the membership **Mrs. Keithan Laurie** and **Mr Jonathan Still**. The Commodore stated that there being no other applications, these members were duly elected to the Committee.

The Commodore explained that three Trustees were resigning from their posts and their proposed replacements are **Mr. Dick Stoute, Mr. Andrew Hutchinson and Mr. Peter Marshall**. The vote for the appointment of these members as Trustees was unanimous.

#### 5. TO APPOINT AUDITORS

- The Commodore made a motion to allow the Committee to appoint new external auditors. The motion was proposed by Mr Christopher Parravicino and seconded by Mr Archie Cuke. The motion was carried unanimously.
- The Commodore took the opportunity to bring three points to the membership’s attention:
  1. The 2024 Centenary activities - Planning for the BYC’s centenary celebrations will commence early 2023. She stated that the club is planning to publish a centenary book to chronicle the history of the club.

Sailing and other social events will also feature in the celebrations.

The Commodore encouraged the members to give their opinions and ideas on other activities the club can do to commemorate the milestone.

2. Membership statistics – the Commodore noted that the club needs more members. She stated that two (2) years ago, forty percent (40%) of the membership were over seventy (70) years of age and at present, thirty-six percent (36%) are over seventy (70) years of age.

The Commodore emphasized the need for the club to grow and increase the diversity of membership.

3. The Commodore informed the membership that the Committee is reevaluating its budget activities as the last three (3) years have been adversely affected due to Covid-19 and other unforeseen disasters.

## **6. GENERAL BUSINESS**

The Commodore then opened the floor for the membership to raise any issues and/or other business.

- A member stated that one of the biggest problems faced by the club is that there are many non-members who use the Club. The member stated that the club needs to move toward technological security systems to prevent non-members from using the club.
- A member suggested that the names of guest be provided to security beforehand. (This is already required)
- The Commodore noted the comments and stated that the Committee sought and received a quote, to install a better electronic system at the entrance gate.
- Mr. Nicholas Lashley recommended that the list of members' names be published on the beach to allow the security guards to check. It was noted that Security Guards already have access to this information.
- Mr. Archie Cuke agreed with the sentiments concerning the security measures and further suggested that in addition to members informing the guards of their guests' visits, they should give their vehicle registration numbers for easy identification at the entrance gate.
- A member raised the point that the phone in the security booth should be used to call to verify the person coming in is entitled to do so.
- The Commodore accepted the recommendations but noted that printing and posting over Eighteen Hundred (1800) members' names would not be feasible. She stated that the names are on the website and informed the membership that the website needs updating, which will be addressed in the new year (2023).
- A member raised the point that visitors should be sponsored by members in accordance with the BYC Rules under Rule 32, Visitor passes maybe approved by the Committee.
- A member advocated for removing the visitation twice a month rule. He stated that whenever he has guests, he is there to help supervise. Other members agreed and supported increasing the number from twice a month. It was suggested that there could be a charge to facilitate this.
- A discussion was had on persons using their parents' accounts when they are not entitled to do so. Checking membership cards at the gate should help prevent this breach.

- A member commented that the BYC Rules should be posted online so that all members have access and are aware of same; the Commodore confirmed that the BYC Rules are posted on the BYC's website.
- A member recommended that the new security measures include cards that can be swiped at the bar, point of sale, etc. The member explained that these cards would show the member's picture upon swiping. The Committee stated that it will be considered in the future but the cost is a consideration.
- Another member stated that several workmen enter the club without wearing proper clothing (no name tags, etc.) and gave a recent example of the tiling work done. (This has been addressed).
- Mr White expressed that the issuing of cards has been resisted by some members and that a large portion of the problem lies with the members. He explained that the Committee is aware of the problem and is currently proposing the introduction of an electronic card. Mr White reiterated that persons entering the club must have a card permitting them to do so – car washers, friends of staff etc.
- Mr White said that they are moving towards the initiative very slowly but have already “clamped down” on non-members using other persons’ cards. He stated that the future of BYC is an electronic system.
- The Commodore stated that all views will be taken into account. She expressed that some members refused to show a membership card and/or the membership car windscreen sticker. She further stated that members must accept that they will have to follow the card protocol and all members should walk with their membership card.
- A member commended the Commodore on the work done last year.
- A member queried on the issue of severance and asked whether it was necessary to spend over Two Hundred and Twenty-Five Thousand Barbados Dollars (BBD\$225,000.00) of their money on two “substandard employees”. The Commodore stated that they received advice pertaining to that matter and the decision was made by the Committee.
- Mr Dick Stoute addressed the meeting and stated that he looked at the matter when he was Commodore. He referred to the Employment Law Act, outlining that it makes it difficult to dismiss without due process.
- The General Manager stated that performance management procedures are being implemented.
- A member queried the cost to sales ratio; the General Manager and the Commodore stated that work is being done on same.

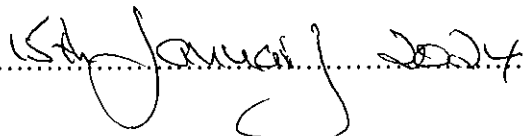
- A member commended the Committee on the good changes made last year. However, they stated that the BYC is a yacht club and not a beach club. They expressed that new members should be encouraged sail and get more young people into sailing.
- A member raised the point that the BYC operates a non-contributory pension plan and recommended that the plan used by the government be introduced.
- A member raised a concern with public advertisements on the BYC's Facebook page. She gave the example of 'Carols by Candlelight', which was a free event opened to the public. The Commodore noted the comment and stated that consideration will be given to whether they will allow non-members in, or so if there will be a charge attached for the public.
- A member raised the issue of bond applications and stated that it was frustrating to apply for bonds and not receive word on her application process until the bonds were fully subscribed. She questioned the criteria for issuing bonds. The Commodore said the bond issue was more successful than expected and in future, a better system of allocation would be in place.
- The member stated that the sheds need repairs. The General Manager expressed that they have had a few quotes to upgrade the boating shed. The member also complained about the dinghies which are unsightly and suggested that racks be installed. The General Manager agreed with the recommendation and stated that this will be costed and given consideration.
- It was stated that at the upcoming EGM the process concerning the selection of Commodore and Vice Commodore will be followed, and a decision will be made on if to move the AGM to January in future years.
- The General Manager thanked the outgoing Committee Members for their hard work and dedication on behalf the membership.

## 7. END OF MEETING

There being no further business, the Commodore ended the meeting at 7:49 p.m.

Confirmed .....  .....

Commodore

Dated .....  2024 .....

